

A+ Tutoring Activity Guidance

Please review the following information about tutoring hours. The points below detail activities that can be included in the 50 hours of tutoring required for certification.

- Tutoring must be done during the school year or during summer school.
- Tutoring must be done on Mehlville School District premises and supervised by a teacher employed by the district.
- Tutoring must be done 1-1 or with a small group.
- Official time sheet must be signed by a school district official who has supervised the tutoring.
- Official time sheet must be kept by the student and turned in to the A+ Coordinator.
- Official time sheet must detail specific, academic tutoring that the A+ tutor completed. For example, “Helped with revising persuasive essay” would be approved while “English Paper” would not be approved.
- If interested in job shadowing, please see the College and Career Guidance Counselor in the Guidance Office to obtain the proper Job Shadowing forms. Students may earn up to 12.5 hours in job shadowing.

A+ Tutors are NOT teacher aides.

The following activities are examples of things NOT considered academic tutoring and will not count towards 50 hours:

- Student supervision
- Grading papers for teachers
- Making copies for teachers
- Sorting, collecting or passing out papers
- Cleaning the classroom
- Working on bulletin boards
- Hall, Bus, Lunch, Recess duty

In order for hours to count, official time sheets must be signed and submitted to the A+ coordinator in your building by the end of the current semester.